



INDIVIDUAL CABINET MEMBER AND OFFICER DELEGATED DECISIONS

FRIDAY, 23 FEBRUARY 2024

Please find enclosed Decision Notices in connection with the following:

ICMD23 UK Shared Prosperity Fund, Grant Award: Supporting Local Business (Pages 2 - 6)

ICMD24 UK Shared Prosperity Fund, Grant Award: Community and Place (Pages 7 - 11)

Please note that these are subject to call-in.

Queries regarding these documents

Please contact Liz Bateson, Democratic Support - email ebateson@lancaster.gov.uk.

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Town Hall,
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Published on FRIDAY, 23 FEBRUARY 2024



Promoting City, Coast & Countryside

**EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER
NOTICE OF DECISION**

TITLE OF DECISION: UK Shared Prosperity Fund, Grant Award: Supporting Local Business			
NAME OF DECISION TAKER:		COUNCILLOR CATHERINE POTTER	
POSITION AND RESPONSIBILITY HELD:		CABINET MEMBER AND PORTFOLIO HOLDER, VISITOR ECONOMY, COMMUNITY WEALTH BUILDING AND CULTURE	
CONTACT OFFICER:		MARK DAVIES, CHIEF EXECUTIVE	
TELEPHONE:		01524 582501	
E-MAIL:		UKSPF@lancaster.gov.uk	
Details of Decision:			
<p>To delegate the Chief Executive to finalise and agree an award of UK Shared Prosperity Fund (UKSPF) in respect of Interventions E23 (Strengthening local entrepreneurial ecosystems) and E26 (Growing the Social Economy) as set out in the council's UKSPF Investment Plan and within the parameters of the UKSPF change control process, to deliver the following projects:</p> <ul style="list-style-type: none"> - Electech Innovation Cluster - The Growing Club: 1000 Women 			
Reasons for the decision:			
<p>Lancaster City Council's UKSPF Investment Plan sets out its plan for delivering the Lancaster district's £5.3m UKSPF allocation from 2022-25. The Investment Plan was agreed by government in December 2022.</p> <p>Implementing the UKSPF programme requires the council to allocate funds to a range of projects which will deliver on the outcomes and outputs set out in the Investment Plan. This allocation in respect of Interventions relating to Supporting Local Business will enable the project to commence delivery and begin creating positive local impact.</p>			
IS THE DECISION URGENT			
NO			
<p>I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.</p>			
SIGNATURE OF DECISION TAKER:		Cllr Catherine Potter	
DATE:		20.2.24	
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO.
			ICMD23
DATE DECISION TAKEN:	20.2.24	DATE RECEIVED BY DEMOCRATIC SERVICES:	20.2.24
DATE DECISION PUBLISHED:	23.3.24	IMPLEMENTATION DATE (publication day + 5 working days):	4.3.24

CABINET

UK Shared Prosperity Fund (UKSPF): Visitor Economy, Community Wealth Building & Culture

Individual Cabinet Member Decision: Councillor Catherine Potter

Report of Chief Executive

PURPOSE OF REPORT				
To delegate to the Chief Executive the authority to finalise and agree UK Shared Prosperity Fund (UKSPF) awards in respect of Interventions, <i>E23: Strengthening local entrepreneurial ecosystems</i> and <i>E26: Support for growing the local social economy</i> , in line with the council's UKSPF Investment Plan and within the parameters of the UKSPF change control process.				
Key Decision		Non-Key Decision	X	Referral from Cabinet Member
Date of notice of forthcoming key decision		n/a		
This report is public.				

RECOMMENDATIONS OF CHIEF EXECUTIVE

- (1) That the Chief Executive be delegated to finalise and agree UK Shared Prosperity Fund (UKSPF) awards in respect of Interventions *E23: Strengthening local entrepreneurial ecosystems* and *E26: Support for growing the local social economy*

Funds will be awarded as set out in the council's UKSPF Investment Plan and within the parameters of the UKSPF change control process to deliver the following projects:

- Electech Innovation Cluster
- The Growing Club: 1000 Women

1.0 Introduction

- 1.1 In April 2022 the government announced the [prospectus for the UK Shared Prosperity Fund \(UKSPF\)](#), to be delivered by local authorities from 2022-25.
- 1.2 The Lancaster district was provisionally allocated £5.3m of UKSPF funding, to be administered by Lancaster City Council and subject to the submission of an Investment Plan detailing the council's proposals for delivering the funding in line with the requirements of the prospectus.

2.0 Investment Plan

- 2.1 Following a highly consultative development process during summer 2022,

Cabinet at its meetings of [12 July 2022](#) and [26 July 2022](#) considered the council's Investment Plan proposals, which were subsequently finalised and submitted to meet the government's deadline of 1 August 2022.

- 2.2 The council received approval of its Investment Plan in December 2022, followed by release of the initial tranche of funding for 2022-23.

3.0 Round 1, Round 2 and Capital Funding Awards

- 3.1 There are 34 live projects across the UKSPF programme. This follows Round 1, Round 2 and the Capital Funding application round in the first 2 years of the UKSPF programme (2022-2024).

4.0 Year 3 Project Extensions

- 4.1 3 projects were awarded funding in Year 1 of the UKSPF programme with an agreed end date of March 31st 2024. For each project there was an option to extend the project into Year 3 (April 2024-March 2025) of UKSPF and subject to performance.

5.0 Proposal Details

- 5.1 It is proposed that following successful performance, the projects in question are to be considered for a decision based on the following two outcomes:

- 1) *Award funding and begin implementation:* projects which clearly meet the criteria and can deliver positive impact against the programme's strategic outcomes and outputs
- 2) *Do not consider awarding funding:* projects which are less well aligned to the criteria or strategic fit

- 5.2 Specific to the relevant portfolio area of Visitor Economy, Community Wealth Building & Culture, the following projects are proposed for a Year 3 funding award in respect of Intervention E23 and E26 as set out in the Investment Plan:

- Electech Innovation Cluster
- The Growing Club:1000 Women

- 5.3 Should the recommendation in this report be approved, officers will initiate the process of finalising all relevant details and agree grant agreements for the projects to be delivered in accordance with the UKSPF programme's guidance and requirements, and within the funding envelope defined by the council's Investment Plan.

- 5.4 Some projects may contribute to the delivery of multiple UKSPF Interventions, and as such may draw on funds allocated to a number of Interventions set out in the Investment Plan.

- 5.5 Delivering the complex and wide-ranging UKSPF programme will require a degree of flexibility in managing the specific funding allocated to each of the three Priorities and thirteen Interventions contained in the Investment Plan. All allocations will be determined within the parameters of the UKSPF programme's change control process.

6.0 Details of Consultation

- 6.1 Delivering a successful UKSPF programme from 2022-25 will be fundamentally dependent on a consultative, collaborative and inclusive approach. The council's programme so far has been characterised by this principle, with wide-ranging consultation including:

- Focus groups and an open Expression of Interest process in summer

2022 to support development of the Investment Plan

- The formation of a Local Partnership Group, in line with the UKSPF Prospectus, to advise and support the Investment Plan development process and subsequent activity in delivering the programme

6.2 The technical nature of project evaluation along with its ‘competitive’ element means that limited consultation is possible in considering funding awards for specific projects at this stage.

6.3 However, a consultative process has been taken with Cabinet members to ensure recommendations are in line with the desired strategic direction.

7.0 Options and Options Analysis (including risk assessment)

	Option 1: Award UKSPF funding in respect of the specified project(s)	Option 2: Do not award UKSPF funding for the specified project(s)
Advantages	Commence delivery of the UKSPF project with its associated benefits to the district.	Opportunity to consider other projects by not committing funding at this time.
Disadvantages	No specific disadvantages beyond demands on the organisation of delivering the programme.	Failure to deliver on the UKSPF programme.
Risks	Projects may require further development in finalising and agreeing details.	Failure of the council to fulfil its duty of delivering the UKSPF programme.

8.0 Officer Preferred Option (and comments)

8.1 The officer preferred option is option 1, to commence delivery of the UKSPF project.

9.0 Conclusion

9.1 A robust process has been conducted in the development of an approved Investment Plan, followed by the evaluation of project proposals.

9.2 This report sets out the proposed approach to award funding to projects that will contribute to the delivery of the UKSPF programme, and as such it is recommended that officers be delegated to finalise and agree funding awards.

RELATIONSHIP TO POLICY FRAMEWORK

The UKSPF Priorities demonstrate significant overlap with the strategic priorities of the Council Plan 2024-2027. As such, UKSPF projects and funding awards provide additional opportunity to advance the council’s strategic priorities. This is reflected in the strategic design of the programme to meet the Council’s goals.

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, HR, Sustainability and Rural Proofing)

All UKSPF projects are required to be delivered in line with the Public Sector Equality Duty, with the relevant contractual obligations placed on those delivering projects as part of the conditions for receiving funding.

LEGAL IMPLICATIONS

Legal Services have been consulted throughout this process and will advise on any necessary legal agreements in relation to grant funding arrangements.

FINANCIAL IMPLICATIONS

There are no direct financial implications arising from this report. All awards to projects are funded by UKSPF money via central government. All funding awards for financial year 2024-2025 at this stage, are subject to receipt of funds from central government. Regarding the resources used to administer the fund, the award includes a 4% allowance from the core revenue budget from the UKSPF programme. A team has been established to address this whilst working within the financial boundaries set and any additional requirements are being managed from within existing budgets.

OTHER RESOURCE IMPLICATIONS

Human Resources:

N/A externally delivered project

Information Services:

N/A externally delivered project

Property:

N/A externally delivered project

Open Spaces:

[Click here for open spaces](#)

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer would request that both Members and Officers consider that the Council currently has a significant structural budget deficit and so funding initiatives will need to be (at a minimum) cost neutral to the Council or be subject to the usual arrangements surrounding for on-going support of items not included within the budget framework.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments to add.

BACKGROUND PAPERS

N/A

Contact Officer: Mark Davies, Chief Executive

Telephone: 01524 582501

E-mail: UKSPF@lancaster.gov.uk

LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER NOTICE OF DECISION

TITLE OF DECISION: UK Shared Prosperity Fund, Grant Award: Community and Place			
NAME OF DECISION TAKER:	COUNCILLOR PETER JACKSON		
POSITION AND RESPONSIBILITY HELD:	CABINET MEMBER AND PORTFOLIO HOLDER, COMMUNITIES, WELLBEING AND PARTNERSHIPS		
CONTACT OFFICER:	MARK DAVIES, CHIEF EXECUTIVE		
TELEPHONE:	01524 582501		
E-MAIL:	UKSPF@lancaster.gov.uk		
Details of Decision:			
<p>To delegate the Chief Executive to finalise and agree an award of UK Shared Prosperity Fund (UKSPF) in respect of Interventions E11 (Community Infrastructure) as set out in the council's UKSPF Investment Plan and within the parameters of the UKSPF change control process, to deliver the following projects:</p> <ul style="list-style-type: none"> - Community Learning Network 			
Reasons for the decision:			
<p>Lancaster City Council's UKSPF Investment Plan sets out its plan for delivering the Lancaster district's £5.3m UKSPF allocation from 2022-25. The Investment Plan was agreed by government in December 2022.</p> <p>Implementing the UKSPF programme requires the council to allocate funds to a range of projects which will deliver on the outcomes and outputs set out in the Investment Plan. This allocation in respect of Interventions relating to Community and Place will enable the project to commence delivery and begin creating positive local impact.</p>			
IS THE DECISION URGENT			
NO			
<p>I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.</p>			
SIGNATURE OF DECISION TAKER:	Cllr Peter Jackson		
DATE:	21.2.24		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO.
			ICMD24
DATE DECISION TAKEN:	21.2.24	DATE RECEIVED BY DEMOCRATIC SERVICES:	21.2.24
DATE DECISION PUBLISHED:	23.2.24	IMPLEMENTATION DATE (publication day + 5 working days):	4.3.24

CABINET

**UK Shared Prosperity Fund (UKSPF): Communities,
Well-Being and Partnerships
Individual Cabinet Member Decision: Councillor Peter
Jackson**

Report of Chief Executive

PURPOSE OF REPORT				
To delegate to the Chief Executive the authority to finalise and agree UK Shared Prosperity Fund (UKSPF) awards in respect of Intervention, <i>E11 Investment in capacity building and infrastructure support for local civil society and community groups</i> , in line with the council's UKSPF Investment Plan and within the parameters of the UKSPF change control process.				
Key Decision	<input type="checkbox"/>	Non-Key Decision	<input checked="" type="checkbox"/>	Referral from Cabinet Member
Date of notice of forthcoming key decision	n/a			
This report is public.				

RECOMMENDATIONS OF CHIEF EXECUTIVE

- (1) That the Chief Executive be delegated to finalise and agree UK Shared Prosperity Fund (UKSPF) awards in respect of Intervention *E11 Investment in capacity building and infrastructure support for local civil society and community groups*.

Funds will be awarded as set out in the council's UKSPF Investment Plan and within the parameters of the UKSPF change control process to deliver the following project:

- Community Learning Network

1.0 Introduction

- 1.1 In April 2022 the government announced the [prospectus for the UK Shared Prosperity Fund \(UKSPF\)](#), to be delivered by local authorities from 2022-25.
- 1.2 The Lancaster district was provisionally allocated £5.3m of UKSPF funding, to be administered by Lancaster City Council and subject to the submission of an Investment Plan detailing the council's proposals for delivering the funding in line with the requirements of the prospectus.

2.0 Investment Plan

- 2.1 Following a highly consultative development process during summer 2022, Cabinet at its meetings of [12 July 2022](#) and [26 July 2022](#) considered the council's Investment Plan proposals, which were subsequently finalised and submitted to meet the government's deadline of 1 August 2022.

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5.1 It is proposed that following successful performance, the projects in question are to be considered for a decision based on the following two outcomes:

- 1) *Award funding and begin implementation:* projects which clearly meet the criteria and can deliver positive impact against the programme's strategic outcomes and outputs
- 2) *Do not consider awarding funding:* projects which are less well aligned to the criteria or strategic fit

5.2 Specific to the relevant portfolio area of Communities, Well-Being and Partnerships, the following project is proposed for a Year 3 funding award in respect of Intervention E11 as set out in the Investment Plan:

- Community Learning Network

5.3 Should the recommendation in this report be approved, officers will initiate the process of finalising all relevant details and agree grant agreements for the projects to be delivered in accordance with the UKSPF programme's guidance and requirements, and within the funding envelope defined by the council's Investment Plan.

5.4 Some projects may contribute to the delivery of multiple UKSPF Interventions, and as such may draw on funds allocated to a number of Interventions set out in the Investment Plan.

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(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, HR, Sustainability and Rural Proofing)

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MONITORING OFFICER'S COMMENTS

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BACKGROUND PAPERS

N/A

Contact Officer: Mark Davies, Chief Executive
Telephone: 01524 582501
E-mail: UKSPF@lancaster.gov.uk